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## **VIGNAN'S SCHOLARSHIP SCHEME (VSS)**

# VIGNAN'S SCHOLARSHIP SCHEME (VSS)



## VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

Approved by AICTE, New Delhi & Affiliated to JNTU Kakinada) Estd. – 2008

ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution


Kapujaggarajupeta, VSEZ (Post), Visakhapatnam-530049. A.P.

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Visakhapatnam-49.



## VIGNAN'S SCHOLARSHIP SCHEME (VSS)

**Policy:** VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN (VIEW) promotes Scholarship schemes to meritorious students of outstanding performance in the education sector as well as to the socially and economically backward categories. The scholarship wing of the college guides the students to procure the benefit of scholarship schemes like MERIT SCHOLARSHIP and MEANS SCHOLARSHIP in order to motivate the deserving people for their studies.

**Objective:** - To provide financial assistance to meritorious students from low income families to meet a part of their day-to-day expenses while pursuing higher studies. This policy provides two types of scholarships namely, Merit scholarship and Means scholarship.

### 1. MERIT SCHOLARSHIP SCHEME:

#### Category1:

**University Gold Medalist:** The students who secured Gold Medal from the JNTU Kakinada University are eligible to get this MERIT Scholarship with a cash prize of Rs. 25,000/-.

#### Category2:

**College Toppers:** The Students who stood as a college Toppers (from all the Branches) are eligible to get this MERIT Scholarship as follows


College Toppers	FEE Waiver Details
First Topper	100% Tuition Fee Waiver
Second Topper	75% Tuition Fee Waiver
Third Topper	50% Tuition Fee Waiver

**Note:** A Student who achieved both College Topper and University Gold Medalist is eligible for both **Cash prize** and **Tuition Fee Waiver**.

#### Category3:

**Department Toppers:** Students who stood as a Topper at Department level are eligible to get this MERIT Scholarship with 50% Tuition Fee Waiver.



  
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## 2. MEANS SCHOLARSHIP SCHEME:

To provide financial assistance to meritorious students from low income families to meet a part of their day-to-day expenses while pursuing higher studies. MEANS Scholarship will be sanctioned for 20 Students at institute level.

- Students ought to secure an aggregate of minimum **70%**.
- Student's attendance should be more than **75%**.
- Parents annual income will be less than Rs **2,00,000/-**.
- Severity of the cause which influenced on family income.

### 1. Notification:

- *Merit Scholarship*: Notification shall be given in the Month of May/Jun of every academic year.
- *Means Scholarship*: Notification shall be given in the Month of Jan/Feb of every academic year.

### 2. Procedure to apply:

- Applications can be downloaded from Institute Web sites  
URL: "<http://www.view.edu.in>"
- All the filled application along with necessary documents should attested by HoD and submit to Dean Admin office within a week from the date of notification issued. Application must be process through the proper channel


#### Necessary documents to be attached:

- Academic Mark list till the date of Notification
- Attendance Report till the date of Notification
- Attested photocopy of the latest Income proof certificate.

### Notifications of results:

The income of the students' parent will be taken into account before preparing the list. The selection committee will select the eligible students from the top of the merit list a maximum of 20 applicants. The results of scholarship scheme will be announced within two weeks from the date of notification.



  
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<b>Format No.01</b>	<b>VIEW-ISO-AO-06</b>	<b>Date</b>	
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**APPLICATION FOR THE VIGNAN MERIT-CUM-MEANS SCHOLARSHIP**

DATE:

SCHOLARSHIP CATEGORY\* :  
(\*Merit/BPL/Sports/Others)

STUDENT ID :

NAME OF THE APPLICANT :

BRANCH :

SEMESTER :

SECTION :

**Family Background**

Name of the father :

Occupation :

Annual Income:

Name of the mother :

Occupation :

Annual Income:

Whether the student belongs to BPL category: YES / NO

**Students Academic Credentials**

Year/Sem	I-I	I-II	II-I	II-II	III-I	III-II	IV-I	IV-II	Aggregate Marks
Max. Marks									
Secured Marks									
% of Marks									

Merit Category(College/Department Level)	Overall Rank

I am here by declaring that the above furnished data is true with the best of my knowledge.

Date:

Signature of the student


HODs' Remarks:

Signature of HOD

Verified By

Authorised By



  
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## **VIGNAN'S FREESHIP SCHEME (VFS)**

## VIGNAN'S FREESHIP SCHEME (VFS)



### VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

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## VIGNAN'S FREESHIP SCHEME (VFS)

**Policy:** VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN (VIEW) promotes Freeship schemes to meritorious students of outstanding performance in the education sector as well as to the socially and economically backward categories. The Dean & HoD's of the college guides the students to procure the benefit of freeships schemes like transportation, hostel and examination fees concession and incentives for online courses in order to motivate the deserving people for their studies.

**Objective:** - To provide financial assistance to meritorious students from low income families to meet a part of their day-to-day expenses.


The expenditure borne by the Institution for students in terms of bus fare, hostel fare, examination registration fees for participation in various Curricular, Co-curricular and Extra-Curricular activities are covered under this scheme to give their best to the institution.

### CONCESSION FROM THE MANAGEMENT

- The students who cannot afford to pay their fees and are in dire need in concession of fees apply for the concession in fees. The applicant requests the concession in hostel, transportation and examination fees along with the reason for concession. The application is forwarded to the Management of the College and the concession is granted to the applicant.
- The Management awards freeships to children/ relative of their staff members, who are admitted in our College/schools. The ward receives concession in hostel, transportation and examination fees to the extent of 10% to 50% as sanctioned by the Management.
- To be eligible students for the online course like NPTEL courses etc. students should provide evidence for incentives to online courses. Concession / refund will be provided after full course fee payment and completion.


Category	Incentives Waiver Details
Successfully completed	25%
Elite	50%
Elite with silver	75%
Elite with gold	100%



  
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- Incentives in final examination fee are provided to encourage and motivate eligible students for achieving advanced placement with better packages in the end of course.
- Institute may be provided a Book and other Grants as decided by the Institute administration to encourage students who have shown better performance in various activities.
- Students of Post Graduation (PG) courses with Graduate Aptitude Test in Engineering (GATE) Score shall be eligible for receiving the Institute freships to the extent of 10% to 25%.
- Various authorities of the institute are responsible to recommend / authorize / approve the above, as the case may be.



  
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**POLICY DOCUMENT FOR  
FEES REIMBURSEMENT / JAGANANNA  
VIDYA DEEVENA SCHOLARSHIP**

**GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT**

**SOCIAL WELFARE DEPARTMENT – Navaratnalu - Post Metric Scholarships - Implementation of new Schemes Jagananna Vidya Deevena (RTF) and Jagananna Vasathi Deevena (MTF) - Scholarships to every eligible student belonging to SC,ST,BC, EBC (other than Kapu), Kapu, Minority and Differently Abled categories for the Post Metric Courses ITI, Polytechnic and Degree & above level courses – Amendment - Orders – Issued.**

**SOCIAL WELFARE (EDN) DEPARTMENT**

G.O.MS.No. 28

Dated: 16-06-2020.  
Read the following:-

1. G.O.Ms. No.115, Social Welfare (Edn) Department dated 30.11.2020.
2. From the DSW, A.P.e-file No.SOW02-16021/69/2020-JD-C D2 SEC-COSW (Computer No.1150301)

\*\*\*\*\*

**ORDER:**

In the reference 1<sup>st</sup> read above, as a part of implementation of "Navaratnalu, the Government have issued orders formulating the two new schemes viz. (i) "Jagananna Vidya Deevena (RTF)", and (ii) "Jagananna Vasathi Deevena (MTF)" to implement for all the students belonging to SC,ST, BC, EBC (other than Kapu), Kapu, Minority and Differently Abled categories, who are pursuing the post metric courses from ITI to Ph.D except Intermediate, through their respective agencies.

2. In order to empower the mothers of the students, the Council of Ministers have decided to release the Jagananna Vidya Deevena amount to the accounts of the mothers of the students to make the colleges accountable for the infrastructure and quality education provided to her children studying in the College. This empowerment is possible, only when the mother pays the fees personally to the college, instead of the Government.

3. Government, after careful examination of the matter, hereby issue the following amendment to the G.O.Ms.No.115, Social Welfare(Edn) Department, dated:30-11-2019.

**(A)**

**AMENDMENT**

Para	Existing	Amendment
8(a)	Jagananna Vidya Deevena shall be credited to the respective College accounts on behalf of students	Jagananna Vidya Deevena shall be credited into the accounts of the mothers of the students concerned from 2020-21 academic year.
9(a)(ii)	Full fee shall be credited to the respective College accounts on behalf of students	Full fee shall be credited into the accounts of the mothers of the students concerned from 2020-21 academic year.



(PTO)  
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(B) The following shall be added under Para-9(a) to the G.O.Ms.No.115, Social Welfare (Edn) Department, dated:30-11-2019.

(iii) The amount shall be paid in four instalments in an academic year, quarter wise.

4. These orders shall come into the force with effect from 2020-21 academic year.

5. The CEO of APCFSS is directed to make necessary modifications in the software accordingly.

6. The Director of Social Welfare, A.P., Amaravati shall take necessary steps to implement the schemes in coordination with all stake holders.

7. This order issues with the concurrence of the Finance (FMU-Welfare.I) Department vide their U.O.No.FIN01-FUMU0PC(WEL1)/121/2020, Computer No.1153874), Dated: 08-06-2020.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**MUDDADA RAVI CHANDRA  
SECRETARY TO GOVERNMENT**

To

The Spl.Chief Secretary, Backward Classes Welfare, A.P. Secretariat, Amaravati.

The Principal Secretary, Minorities Welfare, A.P. Secretariat, Amaravati.

The Principal Secretary, WC, DA & SC Welfare, A.P. Secretariat, Amaravati.

The Secretary, Tribal Welfare, A.P. Secretariat, Amaravati.

The Director of Social Welfare, A.P., Amaravati.

The Director of Tribal Welfare, A.P., Amaravati.

The Director of BC Welfare, A.P., Amaravati.

The Commissioner of Minority Welfare, A.P., Amaravati.

The Director of Differently Abled and Senior Citizen Welfare, A.P., Amaravati.

The Managing Director, A.P. State Kapu Welfare and Development Corporation.

All District Collectors in the State.

The Chief Executive Officer, A.P.C.F.S.S., Amaravati at Ibrahimpatnam.

All JD/DD/AD of all Welfare Departments in A.P. (through respective Departments)

The Director of Treasuries and Accounts, A.P., Amaravati at Ibrahimpatnam.

The Pay & Accounts Officer, Vijayawada.

The Accountant General, A.P., Hyderabad

**Copy to:-**

The Spl. Chief Secretary to Government, Higher Education, A.P., Amaravati.

The Spl.Chief Secretary to Government, AH, DD & Fisheries, A.P., Amaravati.

The Spl.Chief Secretary to Government, Agriculture & Cooperation, AP, Amaravati.

The Spl. Chief Secretary to Government, Health, Medical & FW, A.P., Amaravati.

The Spl. Chief Secretary to Government, IT&C, A.P., Amaravati.

The Principal Secretary to Government, School Education, A.P., Amaravati.

The Principal Secretary to Govt, Labour, Employment & Training, AP, Amaravati.



(Contd..P.3.)  
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The Principal Secretary to Government, Finance, A.P., Amaravati.  
The Ex-Officio Secretary, Horticulture and Sericulture, A.P. Amaravati.  
The Commissioner of Collegiate Education, A.P. Amaravati.  
The Commissioner of Technical Education, A.P. Amaravati.  
The Director of Medical Education, A.P. Amaravati  
The Commissioner of Employment & Training, A.P. Amaravati  
The commissioner of Intermediate Education, A.P. Amaravati.  
The Commissioner of School Education, A.P. Amaravati.  
The Commissioner, Information and Public Relations, Vijayawada.  
The Chairman, APSCHE.  
The Secretary, APSCHE.  
The Vice-Chairman, APSCHE.  
The Secretary, SBTET.  
The Secretary, AP Paramedical Board.  
The Secretary, APNMC.  
The CEO, AP CFSS, Ibrahimpattam.  
The CEO, APCFMS, Amaravati, Ibrahimpattam.  
All Vice Chancellors of Universities in the State.  
All Affiliating Authorities in the State.  
All Registrars of Universities in the State.  
All RJDs, Collegiate Education in the State.  
All RIOs, Intermediate Education, in the State.  
All DVEOs, Intermediate Education, in the State.  
All DEOs in the State.  
OSD to Chief Secretary to Govt., A.P. Secretariat.  
P.S. to Secretary to C.M.  
P.S. to M (SW) /M(BCW) /M(MW)/ M (WCD & DW)/ M (HRD)/M (PR)/M(Ag.)/  
M(AH)/M(LE&T)/M(Health).  
SF/Spare

**// FORWARDED: BY ORDER //**

**SECTION OFFICER**



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GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

Social Welfare Department – Jagananna Vidya Deevena scheme – Release of amount to the account of mother of eligible students and follow up action in case of non-payment of fee by mother to college - Orders - Issued.

SOCIAL WELFARE (EDN) DEPARTMENT

G.O.Ms.No.35

Dated:29-11-2021  
Read the following:

1. G.O.Ms.No.90, Social Welfare (SW.Edn.2)Dept., dated:30-07-2002
2. G.O.Ms.No.81, Social Welfare (Edn.2) Dept., dated:07-05-2019
3. G.O.Ms.No.115, Social Welfare (Edn) Dept., dated:30-11-2019
4. G.O.Ms.No.14, Higher Education (E.C) Dept., dated:23-03-2020
5. G.O.Ms.No.28, Social Welfare(Edn) Dept., dated:16-06-2020
6. G.O.Ms.No.64 of Social Welfare (Edn)Dept., dated:6-11-2020
7. Govt. of India letter No.K-14011/1/2021-SCD-V, dated:12-01-2021
8. Hon'ble High Court of AP orders dated:27-08-2021 in WP No.8551/2021.
9. From the DSW, AP cfileNo.SOW02-16021/169/2020-JD-C AND D2 SECCOSW (Computer No.1268482).

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ORDER:

In the reference 2<sup>nd</sup> read above, Government have instructed at para-7.2.4 that the educational institutions are prohibited from withholding the certificates of students eligible for scholarship. Any deviation will invite severe action, including debarring of the concerned institution from the scheme of Post Matric Scholarships.

2. The Government is implementing the Navaratnalu schemes towards upliftment of poorer and vulnerable sections of the people of Andhra Pradesh on saturation mode. In the reference 3<sup>rd</sup> read above, as a part of implementation of Navaratnalu Schemes, the Government have issued orders formulating the scheme Jagananna Vidya Deevena to provide complete fee reimbursement to all the students belonging to SC, ST, BC, EBC(other than Kapu), Kapu, Minority and Differently Abled categories.

3. In the reference 4<sup>th</sup> read above, the Higher Education Department has issued guidelines for all the colleges on applicability of Jagananna Vidya Deevena scheme, wherein it was mentioned at para-3(b)(iii) that the Educational Institution shall not withhold the certificates of students eligible for fee reimbursement under any circumstances.

4. In the reference 5<sup>th</sup> read above, in order to empower the mother of the student, Government prescribed that the fee payable under Jagananna Vidya Deevena shall be released to the bank account of the mother of the student from 2020-21 academic year, as part of empowerment of the mothers, which is possible only when the mother pays the fees personally to the college, instead of the Government.

5. In the reference 6<sup>th</sup> read above, Government have issued instructions to conduct counseling to mothers of the Students to empower them to monitor the functioning of the colleges as well as the academic performance of their children.

6. The petitioners in W.P No.8551 of 2021 alleged that the government was not taking responsibility in case the mother does not pay the fee to the colleges, while the G.O. insisted that colleges shall not collect the fee from the eligible students at the time of admission.

7. The Hon'ble High Court of AP in its orders dated:27-08-2021 in WP No.8551/2021 ordered as follows:"...the impugned G.O.Ms.No.28, dated:16-06-2020 is set aside and in as far as the impugned G.O.Ms.No.64, dated:6-11-2020 is concerned, to the extent of all the clauses pertaining to 'Jagananna Vidya Deevena' in the said G.O. are struck down...the scheme amount under Jagananna Vidya Deevena shall be credited to the respective college accounts on behalf of students who satisfy the eligibility criteria mentioned in G.O.Ms.No.115 dated 30-11-2019. The writ Petition, accordingly, is allowed in part."



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8. In the reference 9<sup>th</sup> read above, the Director of Social Welfare, AP has proposed that it be made explicit that the Colleges are at liberty to collect the fee due from the defaulting mothers, so that there is no ambiguity on follow up action to be taken in case any mother does not pay the Jagananna Vidya Deevena to the college, even after receipt of the same from Government.

9. In terms of the guidelines under the Centrally Sponsored Scheme of Post Matric Scholarship for SC students and as clarified in the reference 7<sup>th</sup> read above, the fee shall be released to the accounts of the students or mothers of the students.

10. It is therefore felt that there shall be a mechanism to involve mothers in the education of their children as part of their empowerment. When the fee is paid by the mother to the college for every quarter, then the mother has an opportunity to visit the college at least once in a quarter and interact with the college authorities on the academic progress of her children. It will also provide an opportunity to the mother to give feedback to the College on the infrastructure facilities or the quality of the education being provided to her children by the College. Government would also get a feedback and be able to take further steps to improve the quality of education or infrastructure being provided by the Institutions as prescribed in the norms.

11. In the circumstances reported supra and on review of the earlier orders issued in the G.O.6<sup>th</sup> read above, Government shall implement the scheme as provided below:

(i) The Colleges shall be notified of the release of Jagananna Vidya Deevena to the accounts of the mothers by the Government as soon as the amounts are credited.

(ii) In case any mother does not pay the Jagananna Vidya Deevena to the college within a week of the release of the amount, then the college concerned shall file a complaint in the service provided in their login for this purpose in Jnanabhumi portal. This service will be available after 7 days from the date of credit of the amount to the accounts of the mothers. Such claims will be referred to logins of the Welfare and Education Assistant (WEA) or the Ward Education and Data Processing Secretary concerned, as the case may be, who shall then consult the defaulting mother, verify the facts and intimate the parents concerned to remit the monies to the colleges. This process shall be completed within 10 days of filing of the complaint by the college.

(iii) If the money is not remitted within three weeks of the complaint lodged by a college, the college is at liberty to collect the fee/dues from the student/ mother, as per the norms applicable for collection of fee due from students, who are not eligible for Post Matric Scholarships scheme.

(iv) Government shall release the subsequent installments of Jagananna Vidya Deevena to the mother, only after the previously released fee is remitted to the college.

(v) After the first default of mother in remittance of fee to the college, even after steps mentioned at point-(ii) and (iii) above are completed, then subsequent installments shall be released to the colleges.

12. All educational institutions which are registered in Jnanabhumi portal are instructed not to insist for payment of fee at the time of admissions from the students eligible for Jagananna Vidya Deevena scheme, as such a condition would deprive the students belonging to the weaker sections of the society from getting enrolled in higher education, and the Government is committed to release the fee to the mothers in four quarters, who in turn will pay to the colleges, as per the above mentioned instructions.

13. The Higher Education Department and other Affiliation Authorities like the Director of School Education, Director of Medical Education, AP Para Medical Board, AP State Board of Technical Education & Training, etc., are also requested to issue similar instructions to the colleges under their jurisdiction respectively.



(Contd. P..3.)

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14. The above orders will be subject to further orders of the Hon'ble High Court in the Writ Petitions.

15. This orders are issued with the concurrence of Finance (FMU-Welfare-1) Department vide their U.O.No.FIN01-FMU0PC(WEL1)/86/2021(Computer No.1570313) Dated:29-11-2021.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

K.SUNITHA

PRINCIPAL SECRETARY TO GOVERNMENT

To

The Director, Social Welfare, AP, Tadepalli, Guntur District

Copy to

The Special Chief Secretary to Government, Higher Education Department

The Special Chief Secretary to Government, Agriculture Department

The Special Chief Secretary to Government, BC Welfare Department

The Principal Secretary to Government, Medical and Health Department

The Principal Secretary to Government, School Education Department

The Principal Secretary to Government, Women Welfare, Differently abled and Senior Citizens Welfare Department

The Secretary to Government, Tribal Welfare Department

The Special Secretary to Government, Minority Welfare Department

The Secretary, AP State Council for Higher Education, Vijayawada

The Director of Tribal Welfare, A.P.

The Director of BC Welfare, A.P.

The Commissioner of Minority Welfare, A.P.

The Director of Differently Abled and Senior Citizen Welfare, A.P.

The Managing Director, A.P. State Kapu Welfare and Development Corporation.

All the District Collectors in the State

All JD/DD/AD of all Welfare Departments in AP (through respective Departments)

The PS to Minister for SW

The PS to Prl. Secretary to Govt., SW

SF/Spare

//FORWARDED :: BY ORDER//

M. Srinivasulu  
SECTION OFFICER



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GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

Higher Education –Jagananna Vidya Deevena Scheme – Guidelines – Orders  
– Issued.

HIGHER EDUCATION (E.C) DEPARTMENT

G.O.Ms.No. 14.

Dated:23-03-2020

Read:

G.O.Ms.No.115, Social Welfare (Education) Department,  
Dated:30.11.2019.

ORDER:-

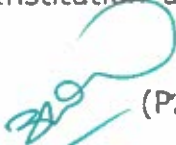
The Government of Andhra Pradesh is committed to transforming the quality of education, nutrition, health care services, etc., apart from making major investments for women empowerment, farmers' development, far reaching decentralized governance reform, etc., and overall economic development. In this direction, the Government has been implementing a range of major programs covering all sections of people across the State, which together are titled 'NAVARATNALU'.

2. As an integral part of the Government's strong resolve to improve the Gross Enrolment Rate (GER), provide quality higher education, ensure continuation of students in the stream of higher education, and equip the students with skills essential for the Fourth Industrial Era, the Government has decided to launch a scheme titled 'Jagananna Vidya Deevena'. Under the scheme, Government will provide 'full-fee reimbursement' to eligible students who are native to the State of Andhra Pradesh, pursuing degree education in the State. The Government has already defined the date of applicability of the scheme, beneficiaries of the scheme, eligibility criteria in the Government Order (GO) read above.

3. To ensure seamless and effective execution of 'Jagananna Vidya Deevena' Program, the Government hereby issues the following guidelines for registration and empanelment of Educational Institutions located in the State of Andhra Pradesh:

**a)Empanelment of Institutions:** To participate in the Scheme, the Managements of Higher Educational Institutions established in the State of Andhra Pradesh shall apply for Empanelment of the Institution under the Scheme



  
(P.T.O)

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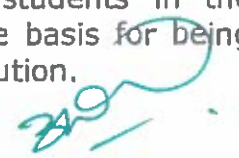


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b) To be eligible for coverage under 'Jagananna Vidya Deevena' Program, the Educational Institution is required to submit an application with the supporting documents to the Department of Higher Education in the format prescribed by the Government. Upon receipt of application for Empanelment, the Department of Higher Education would examine the application and Empanel the Applicant Institution for coverage under Jagananna Vidya Deevena Program, provided the institution fulfils the following requirements:

- i. **Shall accept the Fee Structure notified by the Government**, which is based on the recommendations of Andhra Pradesh Higher Education Regulatory and Monitoring Commission.
- ii. **Shall not charge any Capitation Fee or any Unauthorized Amount** under any other head or guise (i.e., donation etc.), either directly or indirectly, other than the fee notified by the Government, as collection of any unauthorized amounts would amount to capitation fee. The surplus (profit) generated from the collection of the Fee must be for the benefit of the institutions and cannot be diverted for other purposes or for personal gain.
- iii. **Shall not Withhold the Certificates** of students eligible for Fee reimbursement under any circumstances.
- iv. **Shall comply with guidelines** issued from time to time by their concerned Affiliating Authorities and Regulatory Authorities such as UGC, AICTE, PCI, APSCHE, etc.
- v. **Shall Adopt Online Affiliation Module and Online Admission Module** to avoid data errors/missing data/delays that could adversely affect the system integrity in sharing admission data.
- vi. **Shall Upload the Academic Performance Record** of each student in the Student Academic Service of the Institution immediately after declaration of results of Semester / End of Year examinations as applicable to the course and share the academic results data, on a real-time basis, by secure web service in prescribed format to the concerned affiliating authorities. The academic performance of the Institution /College which depends on the performance of the students in the semester / end of year examination will be the basis for being eligible for renewal of empanelment of the institution.



  
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(vii) **Shall Implement Daily Aadhaar Enabled Biometric Attendance System** for all teaching and non-teaching staff (regular/contract/outourcing) and for all students (admitted in the convener, management, NRI quota of seats and spot admissions, etc.), whether or not receiving the fee reimbursement, to avoid fragmented information on admissions and attendance relating to the students studying in the institutions. Not less than 75% of aggregate attendance of each student so recorded shall be used for the full fee reimbursement scheme. There shall be no provision for entering backlog attendance.

**Viii) Shall follow Security / Data Privacy Protocols** as issued by the Government from time to time to provide hassle-free services for all the stakeholders while making the education ecosystem resilient, secure, seamless and paperless to the extent possible.

- c) The institutions are informed that the fixation of Fee structure by the Andhra Pradesh Higher Education Regulatory and Monitoring Commission will not by itself enable or permit the managements to run the relevant courses in their institutions unless the courses are recognized and permitted by the Government or concerned Regulatory/affiliating authority at any relevant time.
- d) In case of any established willful delay / misrepresentation / non-compliance with any guidelines issued by the Government, the management of the institution including the person responsible are liable for penal consequences including debarment of the institution from participating in the fee reimbursement scheme. The concerned affiliating/regulatory authority may *Suo moto* after proper enquiry may recommend to the Government for taking necessary actions against the violations.
4. For the purpose of enabling its students, subject to their income eligibility, to apply for Full Fee Reimbursement Scheme, every College or Institution, which is affiliated to State / Central University or recognized by State / Central Government recognized Board or its equivalent body, shall register itself by submitting an application (as in the format appended to this order) duly authorized by the appropriate signatory. However, Deemed-to-be Universities and Private Universities are not eligible for benefits under this

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scheme. The students pursuing distance/correspondence courses and students admitted under management quota, NRI quota or spot admissions are not covered under the scheme.

5. The Social Welfare Department will be the Nodal Department for execution of the scheme in close collaboration with the departments of Higher Education, Tribal Welfare, Backward Classes Welfare, Minority Welfare and the Department of Finance.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

SATISH CHANDRA  
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To  
The Secretary, A.P. Higher Education Regulatory and Monitoring  
Commission, Tadepalli

The Commissioner of Collegiate Education, A.P., Vijayawada

The Secretary, A.P. State Council for Higher Education, Mangalagiri

All the Registrars of the Universities in the State

Copy to:

The Principal Secretary to Government, Social Welfare Department

The Principal Secretary to Government, Tribal Social Welfare Department

The Principal Secretary to Government, B.C. Welfare Department

The Principal Secretary to Government, Minorities Welfare Department

The Principal Secretary to Government, Women, Child, Disabled and Senior  
Citizens Welfare Department.

The P.S. to Chief Secretary to Government

The P.S. to Addl. Secretary to Chief Minister

The OSD to Minister (Education)


The P.S. to Spl. Chief Secy. to Govt., Higher Education Dept.

SF/SCs.

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**Application for Empanelment of Institution / College  
under Jagananna Vidya Deevena (Full Fee Reimbursement Scheme)**

- Name of the Institution/College:
- Year of Establishment:
- Address:
- Type of Management:
- Details of Head of the Institution:
  - Name:
  - Designation:
  - Email ID:
  - Office Number:
  - Cell Number:
- Affiliating Authority:
- Affiliation Type (Temporary/Permanent) :
- Date of First Affiliation by the University:
- Regulatory Authority:

I, \_\_\_\_\_, on behalf of the institution, hereby gives the undertaking that the institution accepts and abides by all the guidelines issued in the GO.Ms.No.14, Higher Education (EC) Department, dated:23.03.2020 and in case of any deviation from the guidelines issued by the competent authorities, the institution, including the person(s) responsible, will be liable for penal consequences for misusing fee reimbursement scheme, including debarment of the institution from participating in the fee reimbursement scheme.



**AUTHORIZED SIGNATORY**  
(Signature, Name and Stamp)

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**GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT**

**SOCIAL WELFARE DEPARTMENT – Navaratnalu - Post Metric Scholarships - Implementation of new Schemes Jagananna Vidya Deevena (RTF) and Jagananna Vasathi Deevena (MTF) - Scholarships to every eligible student belonging to SC,ST,BC, EBC (other than Kapu), Kapu, Minority and Differently Abled categories for the Post Metric Courses ITI, Polytechnic and Degree & above level courses - Orders – Issued.**

**SOCIAL WELFARE (EDN) DEPARTMENT**

G.O.Ms.No.115

Dated:30-11-2019

Read the following:-

1. G.O.Ms.No.66, Social Welfare (Edn 2) Department, dated 08- 09-2010.
2. Govt.Memo No.105375/SW.Edn.2/2011-11 Dt.28.09.2012.
3. G.O.Ms.No.84, Social Welfare (Edn 2) Department, dated 29- 10-2013.
4. G.O.Ms.No.85, Social Welfare (Edn 2) Department, dated 29- 10-2013.
5. G.O.Ms.No.86, Social Welfare (Edn 2) Department, dated 29- 10-2013.
6. G.O.Ms.No.72, Social Welfare (Edn 2) Department, dated 18- 10-2014.
7. G.O Ms.No. 103, Social Welfare (Edn.2) Department, dated 24.10.2016.
8. G.O.Ms.No.45, Social Welfare (Edn.2) Department, dated 09.06.2017.
9. Govt.Circular Memo No.712179/SW.Edn.2/2017 Dt.01.09.2017.
10. G.O Ms No. 81, Social Welfare (Edn.2) Department , dated 05.06.2018.
11. G.O.Ms. No.67, Social Welfare (Edn.2) Department dated 18.02.2019.
12. G.O Ms No. 81, Social Welfare (Edn.2) Department , dated 07.05.2019.
13. G.O.Ms. No.95, Social Welfare (Edn.2) Department dated 29.07.2019.
14. From the DSW, A.P.e-file No.SOW02-16021/37/2019-D1-SEC-COSW.

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**ORDER:**

The Government of Andhra Pradesh have decided to implementing the Post Metric Scholarships scheme, to all eligible students belonging to the Scheduled Castes (SC) [through the Social Welfare Department], the Scheduled Tribes (ST) [through the Tribal Welfare Department], the Backward Classes (BC), Kapu & Economically Backward Class (EBC) [through the Backward Classes Welfare Department, Minorities [through the Minorities Welfare Department] and the Differently Abled [through the Women Development, Child Welfare & Disabled Welfare Department] categories, on a saturation basis.

2. Government is implementing the Navaratnalu schemes towards up liftment of poorer and vulnerable sections of the people of Andhra Pradesh on saturation mode. The Council of Ministers have decided to implement the assurance in letter and spirit from the academic year 2019-20.

3. Government after careful examination of the matter and in partial modification of the instructions/guidelines issued earlier, hereby formulate the two new schemes viz. (i) "Jagananna Vidya Deevena (RTF)", and (ii) "Jagananna Vasathi Deevena (MTF)" to implement for all the students belonging to SC,ST, BC, EBC (other than Kapu), Kapu, Minority and Differently Abled categories who are pursuing the post metric courses from ITI to Ph.D except Intermediate, through their respective agencies, with the following guidelines.

**4. Schemes:**

- (a) Jagananna Vidya Deevena (RTF): to provide complete fee reimbursement to every eligible student.
- (b) Jagananna Vasathi Deevena (MTF) : to provide Rs.10,000/- per person to ITI students, Rs.15,000/- per person to Polytechnic students, Rs.20,000/- per person for other Degree and above courses up to every eligible student for food and hostel expenses.



(Contd. on page.2)  
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5. Date of Applicability of the schemes:

The schemes "Jagananna Vidya Deevena(RTF)" and "Jagananna Vasathi Deevena(MTF)" shall be applicable from the Financial year 2019-20.

6. Beneficiaries of the Schemes:

(a) Eligible Students: The students under the following categories are eligible for availing the Schemes.

- i. All the students, pursuing Polytechnic, ITI and Degree & above level courses in Government/Aided/Private colleges, affiliated to State Universities / Boards.
- ii. Day scholar students, students in College Attached Hostels (CAH) and Department Attached Hostels (DAH).
- iii. 75% of the aggregate attendance is mandatory for release of scholarships.

(b) In - eligible Students: The students under the following categories are not eligible for availing the Schemes.

- i. Studying in Private Universities / Deemed Universities.
- ii. Pursuing Correspondence / Distance education courses.
- iii. Admitted under Management / Spot Quota.

7. Income Eligibility:

- i. The total family annual income to be less than or equal to Rs.2.50 lakhs.
- ii. The total land holding of the family to be less than 10.00 acres of wet or 25.00 acres of dry or 25.00 acres both wet and dry land together.
- iii. No member of the family should be a government employee/ pensioner (all sanitary workers irrespective of their salary/ recruitment, are eligible. The Social Welfare Department shall develop a robust & fool-proof system of certification of parents of the beneficiaries under category of "Sanitary workers").
- iv. No member of the family should own a four-wheeler (Taxies/Tractors/Autos are exempted).
- v. A family who owns no property or less than 1500 Sft of built up area (Residential or Commercial) in urban areas is eligible.
- vi. No member of the family should be an income tax payee.

8. Mode of Disbursement:

(a) Jagananna Vidya Deevena shall be credited to the respective College accounts on behalf of students.

(b) Jagananna Vasathi Deevena:

- i. Jagananna Vasathi Deevena shall be credited into the respective account of the mother of the eligible student.
- ii. In case of the demise or absence of the mother, the amount shall be credited to the account of the natural guardian of the student.

9. Entitlements:

(a) Jagananna Vidya Deevena (RTF):

- i. Full fee i.e. Tuition Fee, Special Fees, Other Fees & Exam Fees as defined in the G.O.Ms.No.66, SW(Edn) Dept., dated 8-9-2010 and as fixed by the competent authorities is reimbursed to all eligible students.
- ii. Full fee shall be credited to the respective College accounts on behalf of students.



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(b) Jagananna Vasathi Deevana(MTF):

For ITI students : Rs.10,000/- per year.  
For Polytechnic Students: Rs.15,000/- per year.  
For Other Courses: Rs.20,000/- per year.

- i. The amount shall be provided in two instalments in July and December.
- ii. Jagananna Vasathi Deevana covers all the eligible children in a family.
- iii. The mapping of the mother to the student and also the entry of mothers'bank accounts shall be done by the Welfare and Education Assistant with document upload and will certify the Genuineness of account details.
- iv. The flow of funds under both the (i) Jagananna Vidya Deevana & (ii) Jagananna Vasathi Deevana schemes shall be routed through the corresponding Corporations of the concerned Welfare Department.

10. YSR Navasakam- Fee reimbursement card:

Government is decided to identify the eligible beneficiaries on saturation basis duly checking the eligibility conditions and issue new card for "Jagananna Vidya Devena & Jagananna Vasathi Deevana" Schemes through Social Audit process.

11. The CEO of APCFSS is directed to make necessary modifications in the software accordingly.

12. The Special Chief Secretary/Principal Secretary/Secretary of the Social Welfare/Tribal Welfare/Backward Classes Welfare/Minority Welfare/Higher & Technical Education/School Education/Agriculture & Cooperation/Animal Husbandry, Dairy Development & Fisheries/Horticulture & Sericulture/Labour, Employment & Training/Health & Family Welfare & the Director of Social Welfare/ Director of Tribal Welfare/Director of Backward Classes Welfare/Commissioner of Minorities Welfare/Commissioner of Welfare of Differently Abled & Senior Citizens/All affiliating Authorities in the State are requested to follow and implement the above guidelines scrupulously and also convey the above, instructions to all the College Managements & other authorities concerned, without fail and ensure that the schemes are implemented accordingly.

13. All the District Collectors in the State, as the Chairman of the District Level Committee for the implementation of Scholarships, are requested to ensure that the instructions/guidelines stipulated in this order are implemented in-to, by all the District Welfare Officers and also by all the Principals of all educational Institutions and review the same in the meeting of the District Level Committee and other review meetings, so as to ensure the smooth implementation of the schemes.

14. The Director of Social Welfare, A.P., Amaravati shall take necessary steps to implement the schemes in coordination with all stake holders.

15. This order issues with the concurrence of the Finance (FMU-Welfare.I) Department vide their U.O.No.FIN01-FUMU0PC(WEL1)/116/2019, (Computer No.1034870), Dated:20-11-2019.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

MUDDADA RAVI CHANDRA  
SECRETARY TO GOVERNMENT

To

The Spl.Chief Secretary, Backward Classes Welfare, A.P. Secretariat, Amaravati.  
The Principal Secretary, Tribal Welfare, A.P. Secretariat, Amaravati.



(Contd..on page.4)

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The Principal Secretary, Minorities Welfare, A.P. Secretariat, Amaravati.  
The Principal Secretary, WC, DA & SC Welfare, A.P. Secretariat, Amaravati.  
The Director of Social Welfare, A.P., Amaravati.  
The Director of Tribal Welfare, A.P., Amaravati.  
The Director of BC Welfare, A.P., Amaravati.  
The Commissioner of Minority Welfare, A.P., Amaravati.  
The Director of Differently Abled and Senior Citizen Welfare, A.P., Amaravati.  
The Managing Director, A.P. State Kapu Welfare and Development Corporation.  
All District Collectors in the State.  
The Chief Executive Officer, A.P.C.F.S.S., Amaravati at Ibrahimpatnam.  
All JD/DD/AD of all Welfare Departments in A.P. (through respective Departments)  
The Director of Treasuries and Accounts, A.P., Amaravati at Ibrahimpatnam.  
The Pay & Accounts Officer, Vijayawada.  
The Accountant General, A.P., Hyderabad

**Copy to:-**

The Spl. Chief Secretary to Government, Higher Education, A.P., Amaravati.  
The Spl. Chief Secretary to Government, AH, DD & Fisheries, A.P., Amaravati.  
The Spl. Chief Secretary to Government, Agriculture & Cooperation, AP, Amaravati.  
The Principal Secretary to Government, School Education, A.P., Amaravati.  
The Principal Secretary to Government, Health, Medical & FW, A.P., Amaravati.  
The Principal Secretary to Govt, Labour, Employment & Training, AP, Amaravati.  
The Principal Secretary to Government, IT&C, A.P., Amaravati.  
The Principal Secretary to Government, Finance, A.P., Amaravati.  
The Ex-Officio Secretary, Horticulture and Sericulture, A.P. Amaravati.  
The Commissioner of Collegiate Education, A.P. Amaravati.  
The Commissioner of Technical Education, A.P. Amaravati.  
The Director of Medical Education, A.P. Amaravati  
The Commissioner of Employment & Training, A.P. Amaravati  
The commissioner of Intermediate Education, A.P. Amaravati.  
The Commissioner of School Education, A.P. Amaravati.  
The Commissioner, Information and Public Relations, Vijayawada.  
The Chairman, APSCHE.  
The Secretary, APSCHE.  
The Vice-Chairman, APSCHE.  
The Secretary, SBTET.  
The Secretary, AP Paramedical Board.  
The Secretary, APNMC.  
The CEO, AP CFSS, Ibrahimpatnam.  
The CEO, APCFMS, Amaravati, Ibrahimpatnam.  
All Vice Chancellors of Universities in the State.  
All Affiliating Authorities in the State.  
All Registrars of Universities in the State.  
All RJDs, Collegiate Education in the State.  
All RIOs, Intermediate Education, in the State.  
All DVEOs, Intermediate Education, in the State.  
All DEOs in the State.  
OSD to Chief Secretary to Govt., A.P. Secretariat.  
P.S. to Secretary to C.M.  
P.S. to M (SW) /M(BCW) /M(MW)/ M (WCD & DW)/ M (HRD)/M (PR)/M(Ag.)/  
M(AH)/M(LE&T)/M(Health).  
SF/Spare

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GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Social Welfare Department – JnanaBhumi- Smart Portal for Integrated Delivery of Services relating to Education and Scholarships – Orders – Issued.

SOCIAL WELFARE (EDN.2) DEPARTMENT

G.O.Ms.No.

Dated: 09-06-2017.

Read the following: -

- 1) G.O.Ms.No.103, Social Welfare (Edn.2) Department, dated 24-10-2016.
- 2) Workshop with all stakeholder Departments/Affiliating Authorities held on 28-12-16 at Vijayawada.
- 3) Review Meeting held by the Hon'ble Chief Minister on 9-2-2017 & 4-4-2017
- 4) Consultative Workshop with all stakeholder Departments/Affiliating Authorities held on 3-5-2017 at Secretariat, Velagapudi.
- 5) Lr.Rc. No. D/2197 /2016, dated 09.06.2017 of the Director Social Welfare

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**ORDER:**

In the reference 1<sup>st</sup> read above, Government have issued comprehensive guidelines, after consulting all the stakeholder departments, for revamping the Post Matric Scholarship (PMS) system in order to align it with the mandate given by the Hon'ble Chief Minister for making the system predictable & providing hassle-free services for all the stakeholders, duly ensuring the Monthly release of MTF, Quarterly release of RTF, capturing the Biometric attendance & Academic performance of all the students & for making the Post-Matric Scholarships ecosystem resilient, secure, seamless & paperless.

2. Accordingly, the Social Welfare Department (Nodal Department for implementation of Post-Matric Scholarships) has simplified & streamlined the PMS system and deployed the APePASS version 2.0 software for processing the Post-Matric Scholarships during the academic year 2016-17.

3. During the review meetings held on 09-02-2017 & 04-04-2017, the Hon'ble Chief Minister has directed that the provisions contained in G.O.Ms.No.103, Social Welfare(Edn.2) Department, dated 24-10-2016 be implemented in letter and spirit & in-toto from the academic year 2017-18 & to develop a smart portal for providing the integrated & seamless delivery of services relating to Education and Scholarships for both the students & the educational institutions to attain synergies.

4. In view of the above directive, the Social Welfare Department has incepted a detailed Business Process Re-engineering of the APePASS Version 2.0 software, deployed during the academic year 2016-17, and has through the APCFSS (Andhra Pradesh Centre for Financial Systems & Services) developed a comprehensive, modular, intuitive, robust & high-fidelity Web portal integrating the services relating to Education and Scholarships.

5. A Consultative Workshop was held by the Social Welfare Department on 3-05-2017 with all the stakeholders relating to Post-Matric Scholarships viz. the concerned Principal Secretaries/ Heads of Departments /Affiliating Authorities /Registrars of all Universities and the modules, features & functionality of the integrated Web portal were explained, demonstrated & discussed in detail.

6. During the aforementioned Consultative Workshop, the representatives of all the concerned stakeholders relating to the Post-Matric Scholarships viz. a) Departments (Higher Education, Technical Education, School Education, Labour Employment & Training, Medical Education, Agriculture & Cooperation, Horticulture & Sericulture, Animal Husbandry, Dairy Development & Fisheries, Health & Family Welfare, Social Welfare, BC Welfare, Tribal Welfare, Disabled Welfare, Minority Welfare, etc.) b) Boards (AP Pre-medical Board/Board of Intermediate Education, etc.) c) Affiliating Authorities/Universities (e.g. N.G.



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Ranga Agriculture University, Acharya Nagarjuna University, Andhra University, Dr. N.T.R. Health University, JNTU Kakinada, JNTU Ananthapur, Krishna University, Dr.B.R. Ambedkar University, Rayalaseema University, Sri Padmavathi Mahila University, Sri Venkateswara University, Sri Venkateswara Vedic University, Sri Venkateswara Veterinary University, Yogi Vemana University, Vikram Simhapuri University, Adikavi Nannaya University, Dr. Y.S.R. Horticulture University, Sri Krishna Devaraya University, Dravidian University, Dr. Abdul Haq Urdu University, Damodaram Sanjeevaiah Law University and others) and e) the Andhra Pradesh State Council for Higher Education (APSCHE) have given their consent to onboard onto the Web portal from the academic year 2017-18 & have also conveyed consent for onboarding of all their Affiliated Educational Institutions/Colleges on the Web portal.

7. The Hon'ble Chief Minister has unveiled the logo and launched the website of the Smart Web portal christened as "JnanaBhumi" (land of knowledge) ([www.jnanabhumi.ap.gov.in](http://www.jnanabhumi.ap.gov.in)) on 31<sup>st</sup> May, 2017 at Vijayawada and in continuation of the orders issued in the reference 1<sup>st</sup> cited, the following instructions are hereby issued regarding operationalization of JnanaBhumi Web portal (hereinafter referred as JnanaBhumi) from the academic year 2017-18:

#### A) SCOPE OF JnanaBhumi.

- 1) The implementation of JnanaBhumi shall be mandatory from the academic year 2017-18, for all Departments /Boards /Affiliating Authorities / Universities & APSCHE and their affiliated educational institutions / colleges, (hereinafter referred as JnanaBhumi institutions) desirous of availing the Post Matric Scholarship scheme of the Government of Andhra Pradesh.
- 2) JnanaBhumi institutions shall mandatorily implement the following JnanaBhumi modules: a) Institution Module b) Affiliating Authority Module c) Welfare Department Module d) Student module, as applicable (hereinafter referred to as "Core Modules")
- 3) All the Departments /Boards/Affiliating Authorities / Universities & APSCHE can develop and deploy customised modules/services in JnanaBhumi (hereinafter referred as "Additional Modules/Services") & which shall be mandatory for all their respective affiliated educational institutions/colleges and students to onboard/ implement.

#### B) CORE MODULES & SERVICES.

The following are the details of the Core Modules of JnanaBhumi and the services currently available in them:

- 1) **Institution Module (IM):** 1.1) College Registration 1.2) Student Admission, 1.3) Student Attendance, 1.4) Student Academics 1.5) Section Creation
- 2) **Affiliating Authorities Module (AAM):** 2.1) Confirmation of College Registration 2.2) Masters of Colleges, Courses and College & Course Mapping 2.3) Population of Course Fee structure
- 3) **Welfare Department Module (WDM):** 3.1) Student Scholarship, 3.2) Reports and Analytics
- 4) **Student Module (SM):** 4.1) Confirmation of Scholarship Details 4.2) Document Locker 4.3) Attendance & Academic information

#### C) INTEGRATION OF EDUCATION & SCHOLARSHIP SERVICES:

JnanaBhumi is a smart portal [www.jnanabhumi.ap.gov.in](http://www.jnanabhumi.ap.gov.in) for integrated delivery of services relating to Education and Scholarships. This portal integrates the workflow in the educational institutions with the scholarship lifecycle to create synergies and create value addition to the educational institutions and students as detailed below:

1. The workflow in the JnanaBhumi & the processing of the Post-Matric scholarship is integrated with the admission of the students into the educational institutions.



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2. The system of online registration earlier prescribed in the APePASS web portal stands dispensed from the academic year 2017-18 onwards. The student need not apply online for availing Post-Matric Scholarships but shall submit JnanaBhumi Scholarship Application Form(J-SAF), a physical form available free of cost at the College Admission in-charge office, at the time of submitting the admission form for the College. The J-SAF can also be downloaded at [www.jnanabhumi.ap.gov.in](http://www.jnanabhumi.ap.gov.in) . Basing on the details submitted by the student in J-SAF the educational institutions shall process the claim. The detailed instructions and details of J-SAF are enclosed in the Annexure.
3. The Post-Matric Scholarships claims, belonging to the periods prior to the academic year 2017-18, will continue to be processed in the APePASS portal.
4. The Principal of the concerned JnanaBhumi institution shall be the owner of the Institution Module and its services.
5. The Principal shall compulsorily enter in JnanaBhumi, the details of all Fresh and Renewal applications pertaining to the year 2017-18, irrespective of whether they are applying for Post-Matric Scholarships or not.
6. The Principal shall simultaneously process, as per the prescribed workflow, the details of the students who have applied for Post-Matric Scholarships in J-SAF and forward the same electronically to the Welfare Departments.
7. The Welfare Departments shall process and sanction the scholarship claims as per the eligibility of the applicants.

#### D) ATTENDANCE AND ACADEMICS

1. The Daily Biometric Attendance process, as defined in Para 5(III)(b) of G.O. Ms. No.103, SW(Edn.2) Department, dated 24-10-16 shall be implemented as per the date notified by each Affiliating Authority. Pending the implementation of the Daily Biometric Attendance capture, the affiliating authorities shall ensure that the educational institutions capture the daily attendance of the students by implementing the Daily Manual Attendance module of JnanaBhumi.
2. The attendance, so recorded, shall be used for payment of the monthly Maintenance Fee(MTF) of the students, as per the procedure prescribed at Para 5 (VI)(c), from the date notified for this purpose.
3. All the concerned educational institutions shall upload the Academic Performance record of the students in the Student Academics service of the Institution Module immediately after the declaration of the results of the Semester/ End of Year examinations, as applicable to the course.
4. Compliance by JnanaBhumi institutions
  - a. The concerned affiliating authorities shall be responsible for ensuring the implementation of the process changes/amendments made in this order & specifically for notifying the dates for the implementation of the Daily Biometric Attendance Capture, etc. entrusted to them.
  - b. All the concerned affiliating authorities shall ensure that all the details for the processing of the Post-Matric Scholarship claims in JnanaBhumi shall be entered & processed by the concerned Educational Institution within a reasonable timeframe, in any case not later than (15) working days from the date of admission of the student.
  - c. In case of established willful delay/non-compliance with Para (D)(4.a) or (4.b) above, by an affiliated educational institution/college, the concerned affiliating authority may suo-moto or on the basis of the report of the concerned District Collector or District/Regional Level Officer may recommend to the District/Regional Level Officer, Social Welfare (Nodal Officer for Post Matric Scholarships) for the disbanding of the institution from participating in the Post-Matric Scholarships Scheme.



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**E) DIGITAL SIGNATURE.**

1. The usage of Digital Signature Key(DSK) shall be compulsory for all concerned stakeholders, including educational institutions, wherever mandated by the workflow.
2. The DSK already being utilized for submitting documents to the EPFO by the JnanaBhumi institutions or the DSK utilized in cOffice software of NIC can be used for the purpose of JnanaBhumi.
3. The digitally signed documents shall be accepted by all the concerned stakeholder departments, including the Treasury Department.

**F) MANDATORY COMPLIANCES & RESPONSIBILITIES OF STAKEHOLDERS**

1	COMMON TO ALL JNANABHUMI INSTITUTIONS	TIMELINE
A	Attend all Trainings/Workshops/Meetings organized by Social Welfare Departments with respect to JnanaBhumi.	Continuous
B	Ensure provisioning of requisite number of desktops/laptops/ printers/ scanners/Biometric devices with internet connectivity of required bandwidth in their office/campus for JnanaBhumi.	On or Before 16 <sup>th</sup> June
C	Deploy adequate resources trained on JnanaBhumi at their office/campus.	On or Before 16 <sup>th</sup> June
D	Issue Public Notification to students highlighting the changes in the process, documents and timelines brought in through this Order.	On or Before 16 <sup>th</sup> June
E	<i>The instructions issued in GO 103,SW(Edn.2)Department, dated 24-10-2016, which do not stand modified by the present order shall continue to be in force/operation. All process definitions as defined in the said G.O. shall continue to be operational.</i>	
2	ALL AFFILIATING AUTHORITIES & THEIR AFFILIATED EDUCATIONAL INSTITUTIONS/COLLEGES	TIMELINE
A	All Affiliating Authorities shall issue Notifications to their respective affiliated educational institutions/colleges to adhere to the common instructions, roles and responsibilities and timelines contained in this GO, if they are desirous of availing the Post-Matric Scholarship Scheme of the Government of Andhra Pradesh.	On or Before 16 <sup>th</sup> June
B	All affiliating authorities & their affiliated institutions shall mandatorily comply with the Periodic Audit Framework of JnanaBhumi.	As and when Notified by Social Welfare Department
C	Affiliating Authority shall ensure CET Convenors share the CET Admission data including the Master tables through a web service (or) data dump with the JnanaBhumi webportal	On or before start of Academic Calendar
D	Digital Signature Key of the Principals should be registered in the Institution Module. Digital Signature key of the University Registrar should be registered in the Affiliating Authority Module.	19 <sup>th</sup> June
E	Affiliating Authorities shall follow the process of designating the Maker, Checker and Approver of the eDocuments to be approved in the workflow relating to the services in the Affiliating Authority Module	19 <sup>th</sup> June
F	Affiliating authorities should enter the Master data of Course Fee, Colleges, Courses and All Courses of College mapping.	22 <sup>nd</sup> June
G	Affiliating authorities should approve the affiliated educational institution/college registrations entered by the respective Principals in their Institution module.	30 <sup>th</sup> June
H	Reimbursement of Tuition Fees(RTF) for Q4/ 2016-17 will be released to the Educational Institutions/Colleges that complete the submission of 2016-17 Academic Results of the students, as stipulated at Para 5(VII)(B) of the G.O.Ms.No. 103 SW(Edn.2) Department, dated 24-10-2016 & after successful completion of the JnanaBhumi onboarding process.	On or before 30 <sup>th</sup> June



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3	ENABLING DEPARTMENTS/SERVICE PROVIDERS	
A	The Treasury & Accounts Department shall make necessary arrangements for the acceptance of Digitally signed Post-Matric Scholarship Bills and supporting documents	-
B	APCFSS shall undertake security measures for preventing intrusion & malware and take up periodic security audits of the JnanaBhumi ecosystem. Additional Modules/Services will be taken up by APCFSS, up on mutually agreeable rates.	Continuous
C	The cost of development and maintenance of the JnanaBhumi Core Modules & their corresponding services mentioned in Section B shall be borne by the Department of Social Welfare Department.	
D	The cost of development and maintenance of the bespoke JnanaBhumi Additional Modules & services mentioned in Section B shall be borne by the concerned Departments as mutually agreed with APCFSS.	-
E	JnanaBhumi trainings shall be provided to the users by the Social Welfare Department as per a defined schedule & also as and when requested by the user Departments/Institutions.	Continuous
F	The requisite JnanaBhumi User Manuals, as updated from time to time, shall be made available on the JnanaBhumi website by the Social Welfare Department.	Continuous

### G. ROLES & RESPONSIBILITIES

#### 1) STUDENT - ROLES & RESPONSIBILITIES

##### 1 A) APPLYING FOR SCHOLARSHIP

EVENT SNO	RESPONSIBILITY	TIMELINE
E <sub>0</sub>	<p>All New Admissions Students should bring the following document identification numbers/ Documents/IDs while applying for Post-Matric Scholarships along with their filled in J-SAF (JnanaBhumi Scholarship Application Form):</p> <ol style="list-style-type: none"> <li>1 White Ration Card number</li> <li>2 MeeSeva Income Certificate number (for Non – white ration card holders)</li> <li>3 MeeSeva Caste Certificate number</li> <li>4 Aadhaar number</li> <li>5 *Copy of 1<sup>st</sup> Page of Bank Passbook containing Account No. and Name</li> <li>6 Mobile number</li> <li>7 Email ID</li> </ol> <p><b>*(Important: Ensure that the Bank Account is AADHAR linked/seeded)</b></p>	On/Before Date of Admission
E <sub>1</sub>	<p>All New Admission Students should submit the JnanaBhumi Scholarship Application Form(J-SAF) (enclosed in Annexure) at the concerned College Admission incharge office in the respective college and retain the student copy of the same application. J-SAF is a physical form available at the concerned College Admission incharge office in the respective College.</p> <p>The educational institutions shall ensure that the filled in applications are filed properly and available at all times in the office of the admissions incharge of the institution.</p> <p><b>* (NOTE: Student Mobile Number and Email ID registered at the time of admission in the scholarship application shall be used for all communication and communication. Hence this mobile number and email ID has to be continued by the Student.)</b></p>	On/Before Date of Admission



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E <sub>2</sub>	Students should submit the final list of scholarship related documents/document identification numbers/IDs as mentioned in E <sub>0</sub> .	Within (7) working days of Student Date of Admission
E <sub>3</sub>	All New Admission Students shall login to the Student Module post the submission of Scholarship documents & check, update/confirm their personal, academic and scholarship details in their login.	Within (7) working days of Date of Admission
E <sub>4</sub>	All New Admission Students Post confirmation/updation of scholarship related details in the respective Student Module and all the Renewal Students shall be summoned in convenient batches by the college administration for Biometric authentication for submitting the online scholarship information and application.	Within (15) days of Date of Admission
E <sub>5</sub>	At the E <sub>4</sub> stage, the Renewal students can make a onetime request to the college admission / college scholarship incharge for modification of their Mobile number, Email ID and Bank Account Number and these details shall be updated by the college admission / scholarship incharge. The student shall receive a One Time Password (OTP) as an SMS to the latest mobile number in the system at the time of E <sub>5</sub> and this should be shared with the college admission / scholarship incharge. This OTP received and the students' biometric shall be used to submit the student scholarship application.	Within (15) days of Date of Admission

#### 1 B) STUDENTS NOT APPLYING FOR SCHOLARSHIP

EVENT SNO	RESPONSIBILITY	TIMELINE
E <sub>0</sub>	All New Admissions students and 2 <sup>nd</sup> year & above students shall bring their AADHAR number, mobile number, Email ID along with the documents as mentioned by their colleges in their instructions of college application for new students.	On/Before Date of Admission
E <sub>1</sub>	The New Admission students should confirm their disinclination to avail the scholarship by submitting the JnanaBhumi - Scholarship Application Form(J-SAF) with the respective documents/document numbers prescribed in the form. (Annexure)  The educational institutions shall ensure that the filled in applications are filed properly and available at all times in the office of the admissions incharge of the institution.	On/Before Date of Admission

#### 2) ALL EDUCATIONAL INSTITUTIONS/COLLEGES – ROLES & RESPONSIBILITIES

EVENT SNO	RESPONSIBILITY	TIMELINE
E <sub>0</sub>	Issue Public Notifications to students highlighting the changes in process, documents & timelines mentioned in this order & inform the Social Welfare Department	On or Before 16 <sup>th</sup> June
E <sub>1</sub>	Attend all Trainings/Workshops/Meetings organized by Social Welfare Department on JnanaBhumi.	Continuous



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E2	Shall ensure CET Convenors share the CET Admission data including the Master tables through a web service (or) data dump with the JnanaBhumi webportal.	On or before start of Academic Calendar
E3	Ensure provisioning of requisite number of desktops/laptops/ printers/ scanners/Biometric devices with internet connectivity of required bandwidth in their office/campus for JnanaBhumi.	On or Before 16 <sup>th</sup> June
E4	Deploy adequate resources trained on JnanaBhumi at their office/campus.	On or Before 16 <sup>th</sup> June
E5	Provide J-SAF(JnanaBhumi - Scholarship Application Form in Annexure) at the time of admission, free of cost to the students at their admission incharge's office. The educational institutions shall ensure that the filled in applications are filed properly and available at all times in the office of the admissions incharge of the institution.	On or Before 16 <sup>th</sup> June
E6	Register the Digital Signature Key of the Principal of the education institution/college on the JnanaBhumi as a first time setup activity.	On or Before 19 <sup>th</sup> June
E7	Deploy Biometric device for capturing Student Attendance, if not already deployed. Specifications shall be as prescribed by UIDAI.	As per date given by the respective Affiliating Authority
E8	Define Master data in JnanaBhumi	(Service will be made available)
E9	Complete Student Admission on JnanaBhumi for all Students	As per academic calendar or admission date or reopening date
E10	All Renewal Scholarship students details need to be confirmed on JnanaBhumi.	On or Before As per academic calendar or admission date or reopening date
E11	Distribute JnanaBhumi - Scholarship Application Form to all new admission students	Before admission date or reopening date
E12	Collect the completed JnanaBhumi - Scholarship Application Form from new admission students & Give back student copy	Within 7 days of Admission Date
E13	Enter the Scholarship applications in to the Scholarship module of each Fresh student and submit.	Within 7 days of Admission Date
E14	Complete biometric authentication of all students availing Scholarships (in convenient batches) Fresh and Renewal students -Digitally Signed list of students needs to be submitted.	Within 7 days of Admission Date
E15	Daily Attendance needs to be updated on JnanaBhumi portal	Daily
E16	Student Academic performance details to be updated on JnanaBhumi by end of every semester or academic year as per the course to avail RTF release	End of semester /Academic Year as per the course calendar
E17	Update in any changes in Principal and College communication details on JnanaBhumi portal	Within 5 working days from the change
E18	Procure new Digital Signature Key & Update Digital Signature Key on change of Principal on JnanaBhumi portal	Within 5 working days from the change



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### 3) ALL AFFILIATING AUTHORITIES – ROLES & RESPONSIBILITIES

EVENT SNO	RESPONSIBILITY	TIMELINE
E <sub>0</sub>	Issue Public Notifications to students highlighting the changes in process, documents & timelines mentioned in this order & inform the Social Welfare Department	On or Before 16 <sup>th</sup> June
E <sub>1</sub>	Attend all Trainings/Workshops/Meetings organized by Social Welfare Department on JnanaBhumi.	Continuous Process
E <sub>2</sub>	Complete registration of Digital Signature Key. And authorize the Digital Signature Keys of all Principals of affiliated educational institutions/colleges.	On or Before 22 <sup>nd</sup> June
E <sub>3</sub>	Complete the data entry in the Master Data of Colleges, Courses, College to Course Mappings and Course Fee.	On or Before 22 <sup>nd</sup> June
E <sub>4</sub>	Complete the confirmation of College Registration data	On or Before 30 <sup>th</sup> June
E <sub>5</sub>	Enter the Fee Structure for all Courses of all Colleges (Government, Aided, Unaided, University)	On or Before 30 <sup>th</sup> June
E <sub>6</sub>	Ensure update of Master Data of Colleges, Courses, College to Course Mappings and Course Fee as and when there is a change	Within (5) Working Days of the change
E <sub>7</sub>	Ensure all the Affiliated Educational Institutions / Colleges adhere to the timelines as mentioned in the current Order while delivering their responsibilities (College Registration, Student Admission, Student Attendance, Student Academics)	Continuous Process
E <sub>8</sub>	Ensure all the Affiliated Educational Institutions / Colleges move to Biometric attendance as per the date notified and informed to the Social Welfare Department.	On or Before the Date Notified and shared with the Social Welfare Department

### 4) WELFARE DEPARTMENTS – ROLES & RESPONSIBILITIES

EVENT SNO	RESPONSIBILITY	TIMELINE
E <sub>0</sub>	District Welfare Officer shall sanction, release the Scholarship Claims, generate the Bill and submit to District Treasury via Digital Signature Key. (No Physical Copies shall be submitted to Treasury)	As per prescribed timelines.
E <sub>1</sub>	Physical verification of at least (5)% random sample of documents related to scholarships against details entered in the JnanaBhumi	Quarterly

### 5) BANKS REGISTERED UNDER THE POST-MATRIC SCHOLARSHIPS SCHEME – ROLES & RESPONSIBILITIES

EVENT SNO	RESPONSIBILITY	TIMELINE
E <sub>0</sub>	Shall open Basic Savings Bank Deposit Account (RBI/2012-13/164) to the students availing Scholarships. All students shall be provided facility of ATM card or ATM-cum-Debit Card & other facilities as per RBI Notification - RBI/2012-13/164	Within 30 days of Admission date
E <sub>1</sub>	Banks shall ensure & maintain Aadhar linkage/Seeding to all student bank accounts	Within 30 days of Admission date



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## 6) TREASURY & ACCOUNTS DEPARTMENT – ROLES & RESPONSIBILITIES

EVENT S.NO	RESPONSIBILITY	TIMELINE
E <sub>0</sub>	District Treasury Officer shall honour and pass the Digitally signed scholarship bills and documents received from the login of Welfare DD/JD.	As per prescribed time cycle defined by the Finance Department.
E <sub>1</sub>	District Treasury Officer will not insist for submission of Hard Copies of the Digitally signed Post-Matric Scholarship bills & documents received from login of Welfare DD/JD	-

8. **INSTITUTIONAL ARRANGEMENTS:** Considering the extensive scope, coverage and complexity in bringing about the convergence of the Education & the Post-Matric Scholarship system onto a single platform viz. JnanaBhumi, the Government have decided to constitute the following Committees with immediate effect:

### A) STATE LEVEL COMMITTEE

Principal Secretary Social Welfare – Nodal Secretary  
 Principal Secretary Higher Education – Member  
 Principal Secretary Finance - Member  
 Principal Secretary Tribal Welfare - Member  
 Principal Secretary BC Welfare - Member  
 Principal Secretary Minorities Welfare - Member  
 Principal Secretary School Education - Member  
 Principal Secretary Agriculture & Cooperation - Member  
 Principal Secretary Animal Husbandry Dairy Development and Fisheries - Member  
 Principal Secretary Horticulture & Sericulture - Member  
 Principal Secretary Labour Employment & Training - Member  
 Principal Secretary Health and Family Welfare - Member  
 Principal Secretary Welfare of Differently Abled & Senior Citizens – Member  
 Secretary APSCH - Member  
 Secretary Board of Intermediate Education - Member  
 Commissioner Intermediate Education - Member  
 Commissioner Collegiate Education - Member  
 Commissioner Technical Education - Member  
 Convener, SLBC – Member  
 Director of Social Welfare – Convener  
 (This Committee shall meet every quarter. The periodicity may vary based upon the need.)

### B) DISTRICT LEVEL COMMITTEE

District Collector – Chairman  
 DD BC Welfare – Member  
 DMWO - Member  
 DD Tribal Welfare - Member  
 AD Disabled Welfare – Member  
 RJD, Collegiate Education - Member  
 RIO – Member  
 DVEO- Member  
 DEO – Member  
 Registrar of concerned University – Member  
 LDM – Member  
 DD/JD Social Welfare – Member Convener  
 (This committee shall meet monthly. The periodicity may vary on need basis.)

C) **APCFSS:** The CEO, APCFSS is requested to make the necessary arrangements for the smooth functioning of the JnanaBhumi web portal.

9. **GO LIVE:** The JnanaBhumi web portal will Go-Live with effect from 9<sup>th</sup> June, 2017.



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10. The Spl.Chief Secretaries/Principal Secretaries/Secretaries & HODs of Higher Education, Technical Education, School Education, Labour, Employment & Training, Medical Education, Agriculture & Cooperation, Horticulture & Sericulture, Animal Husbandry, Dairy Development & Fisheries, Health & Family welfare, Social Welfare, BC Welfare, Tribal Welfare, Disabled Welfare, Minority Welfare, Collegiate Education, AP Paramedical Board, Board of Intermediate Education, APNMC, APSCHE, SLBC Convener and all Affiliating Authorities are requested to take necessary action accordingly.

11. Copy of this order is available on internet and can be accessed at address <http://www.ap.gov.in/goir>


(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

S. S. RAWAT  
PRINCIPAL SECRETARY TO GOVERNMENT.

To

The Principal Secretary to Government, Higher Education, A.P., Amaravati.  
The Principal Secretary to Government, Medical Education, A.P., Amaravati.  
The Principal Secretary to Government, Health & Family Welfare, A.P., Amaravati  
The Principal Secretary to Government, School Education, A.P., Amaravati.  
The Principal Secretary to Government, Agriculture and Cooperation  
The Special Chief Secretary to Government, Animal Husbandry, Dairy Development and Fisheries, A.P., Amaravati.  
The Principal Secretary to Government, Labour Employment and Training, A.P., Amaravati.  
The Principal Secretary to Government, IT&C, A.P., Amaravati  
The Secretary to Government, Finance, A.P., Amaravati  
The Principal Secretary to Government, BC Welfare, A.P., Amaravati  
The Principal Secretary to Government, Tribal Welfare, A.P., Amaravati  
The Principal Secretary to Government, Minority Welfare, A.P., Amaravati  
The Principal Secretary to Government, Women & Child, Disabled and Senior Citizen Welfare, A.P., Amaravati  
The Ex-Officio Secretary, Horticulture and Sericulture, A.P., Amaravati  
The Director of Social Welfare, A.P., Amaravati.  
The Director Treasury, A.P., Ibrahimpatnam.  
The Commissioner of Tribal Welfare, A.P., Amaravati.  
The Commissioner of B.C. Welfare, A.P., Amaravati.  
The Director, Welfare of Disabled and Senior Citizens, A.P., Amaravati.  
The Commissioner of Minority Welfare, A.P., Amaravati.  
The Commissioner of Collegiate Education, AP, Amaravati.  
The Commissioner of Technical Education, A.P., Hyderabad.  
The Director of Medical Education, A.P., Hyderabad.  
The Commissioner of Employment & Training, A.P., Hyderabad  
The Commissioner of Intermediate Education, A.P., Hyderabad.  
The Commissioner of School Education, A.P., Hyderabad.  
The Chairman, APSCHE  
The Secretary, APSCHE  
The Vice-Chairman, APSCHE  
The CEO, APCFSS, AP, Ibrahimpatnam  
SLBC Convener, AP  
The Secretary, SBTET  
The Secretary, AP Paramedical Board  
The Secretary, APNMC  
All the Vice Chancellors of Universities concerned.  
All the District Collectors in the State.  
All the Registrars of Universities in the State.  
All the Deputy Directors of Social Welfare through Commissioner (SW)  
All the District Tribal Welfare Officers through Commissioner (TW)  
All the District B.C. Welfare Officers through Commissioner (BCW)  
All the District Minority Welfare Officers through Commissioner (MW)



  
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All the RJDs, Collegiate Education  
 All the RIOs, Intermediate Education  
 All the DVEOs, Intermediate Education,  
 All the DEOs of the districts  
 All the LDMs of the districts

**Copy to:-**


P.S. to Principal Secretary to C.M.

P.S. to M (SW) / M (TW) / M (BCW) / M (MW) / M (DW) / M (Higher Edn.) / M (School Edn.) / M (Technical Edn.) // M (PR) / M (Agriculture) / M (Animal Husbandry) / M (Labour and Employment) / M (Health).  
 Sc/Sf.

//FORWARDED:: BY ORDER//

SECTION OFFICER



  
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ANNEXURE TO G.O.Ms.No.45, Social Welfare (Edn.2) Dept., Dated:09-06-2017

## JnanaBhumi Scholarship Application Form (JSAF)

COLLEGE NAME: \_\_\_\_\_

COURSE NAME : \_\_\_\_\_

Student Name	First Name	Last Name	Student Name	First Name	Last Name
SSC ID & Year (YYYY)			SSC ID & Year (YYYY)		
College Admission Form No			College Admission Form No		
PHC	<input type="checkbox"/> Yes <input type="checkbox"/> No		PHC	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Caste	<input type="checkbox"/> SC <input type="checkbox"/> ST <input type="checkbox"/> BC		Caste	<input type="checkbox"/> SC <input type="checkbox"/> ST <input type="checkbox"/> BC	
	<input type="checkbox"/> EBC <input type="checkbox"/> MW			<input type="checkbox"/> EBC <input type="checkbox"/> MW	
I would like to apply for scholarship <input type="checkbox"/> Yes <input type="checkbox"/> No			I would like to apply for scholarship <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>IF No, THEN REASON FOR NOT AVAILING SCHOLARSHIP</b> <input type="checkbox"/> Higher income <input type="checkbox"/> Intermediate Student belonging to EBC <input type="checkbox"/> Already Availed Scholarship in a same level Course <input type="checkbox"/> Readmission in the same course <input type="checkbox"/> Not a Convener Quota Student <input type="checkbox"/> Others Remarks/Comments to Supplement Others: _____			<b>IF No, THEN REASON FOR NOT AVAILING SCHOLARSHIP</b> <input type="checkbox"/> Higher income <input type="checkbox"/> Intermediate Student belonging to EBC <input type="checkbox"/> Already Availed Scholarship in a same level Course <input type="checkbox"/> Readmission in the same course <input type="checkbox"/> Not a Convener Quota Student <input type="checkbox"/> Others Remarks/Comments to Supplement Others: _____		
<b>IF YES FILL THE FOLLOWING DETAILS</b>			<b>IF YES FILL THE FOLLOWING DETAILS</b>		
Bank Account Number			Bank Account Number		
Account Holder Name			Account Holder Name		
Bank Name			Bank Name		
IFSC Code			IFSC Code		
Bank Branch Name			Bank Branch Name		
Mee Seva Caste Certificate Number			Mee Seva Caste Certificate Number		
White Ration Card Number/Mee Seva Income Certificate Number			White Ration Card Number/Mee Seva Income Certificate Number		
Mobile Number			Mobile Number		
Email ID			Email ID		
Aadhar Number			Aadhar Number		
Student Signature & Date			Student Signature & Date		
Admission In charge Signature & Stamp & Date			Admission In charge Signature & Stamp & Date		
Student Copy			College Copy		



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## INSTRUCTIONS

- 1 This form is FREE. No charge shall be levied on the student for this application form
- 2 MEE SEVA CASTE CERTIFICATE has permanent validity.
- 3 MEE SEVA INCOME CERTIFICATE is valid for four years from the date of issue.
- 4 Call PEOPLE FIRST HELPLINE 1100 for any information/register grievances w.e.f. 21<sup>st</sup> June 2017.
- 5 Submit this form to the admission in charge, within (7) days of the date of admission, in order to be eligible for RTF & MTF
- 6 Fill the various identity numbers required in the application form or bring the original.
- 7 Bring 1<sup>st</sup> page copy of student bank passbook containing the student 'account number and account holder name'
- 8 Mobile number Registered on this form will be used for all Post Matric Scholarship transactions & for all communication purposes and for OTP authentication using this mobile number.
- 9 Students' cannot change their Registered mobile number
- 10 Email id of student Registered on this form will be used for all Post Matric Scholarship transactions along with mobile number for all communication purposes and for OTP authentication.
- 11 Students' cannot change their Registered email id
- 12 Student shall retain the duly student copy of this application form, duly signed and stamped by the admission in charge.
- 13 Student can approach the Bank and avail the facility of zero balance of account or create a new Aadhar linked no-frills bank account before submitting the application form
- 14 Student can collect Rupay cards for their respective bank accounts & in case of any difficulty the issue can be raised to the Deputy Director, Social Welfare.
- 15 After the submission of JnanaBhumi Scholarship Application form, the student will receive their userid and password on the mobile number and email id mentioned in the scholarship application form.
- 16 Student needs to confirm/update their Post-matric Scholarship related details in the JnanaBhumi portal and submit it back to college principal.
- 17 Student will need to complete biometric authentication for their Post-Matric Scholarships within 15 days of the date of admission.

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# **POLICY DOCUMENT FOR AICTE PRAGATI & SAKSHAM SCHOLARSHIP SCHEMES**

July 2020

**GUIDELINES FOR  
AICTE – PRAGATI SCHOLARSHIP  
SCHEME FOR GIRL STUDENTS -  
(DEGREE)**

**2020-21**



**अखिल भारतीय तकनीकी शिक्षा परिषद्**  
**All India Council for Technical Education**



**PRINCIPAL**  
**Vignan's Institute of**  
**Engineering for Women**  
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**Visakhapatnam-49.**





# अखिल भारतीय तकनीकी शिक्षा परिषद् All India Council for Technical Education

## GUIDELINES FOR AICTE – PRAGATI SCHOLARSHIP SCHEME FOR GIRL STUDENTS (DEGREE)

### 1.0 OBJECTIVE OF THE SCHEME:

Scheme being implemented by AICTE aimed at providing assistance for advancement of Girls pursuing technical education. Education is one of the most important means of empowering women with the knowledge, skill and self-confidence necessary to participate fully in the development process. This is an attempt to give young women the opportunity to further her education and prepare for a successful future by “Empowering Women through Technical Education”.

### 2.0 ELIGIBILITY FOR SCHOLARSHIP:

- 1) The girl candidate should be admitted to First year of Degree level course  
**OR**  
Second year of Degree level course through lateral entry in any of the AICTE approved Institution of respective year.
- 2) Maximum two girl child per family are eligible.
- 3) Family income from all sources should not be more than Rs. 8 lakh per annum during the current financial year. A valid income certificate issued by State/ UT Government need to be enclosed.

### 3.0 NUMBER OF SCHOLARSHIPS:

- 1) A total of 5,000 scholarships are earmarked per annum under this scheme for pursuing First year of Degree level course **OR** Second year of Degree level course through lateral entry in any of the AICTE approved Institutions. The number of scholarships are transferred into **AICTE – PRAGATI SCHOLARSHIP SCHEME FOR GIRL STUDENTS (DIPLOMA)**, if sufficient number of online applications are not received.
- 2) State/ Union Territory wise distribution of 5,000 scholarships is as per Annexure A.
- 3) In addition to 5,000 scholarships at point number 2, all eligible girls who submit online scholarship form, from following 13 Union Territories and North Eastern States i.e. Andaman and Nicobar Islands (UT), Jammu and Kashmir (UT), Ladakh (UT), Dadra and Nagar Haveli & Daman and Diu (UT), Lakshadweep (UT), Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim & Tripura will be given scholarship by AICTE.

### 4.0 AMOUNT OF SCHOLARSHIP:

- 1) Rs. 50,000/- per annum for every year of study i.e. maximum 4 years for first year admitted students and for second year admitted students through



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lateral entry as lump sum amount towards payment of college fee, purchase of computer, stationeries, books, equipments, softwares etc. No other additional grant will be payable in lieu of hostel charges and medical charges etc.

- 2) No documentary proof need to be attached for the above while availing benefits.

### 5.0 MODE OF PAYMENT:

After selection, the awardee will be paid scholarship through DBT mode on annual basis.

### 6.0 PROCEDURE FOR APPLYING:

- 1) The candidate fulfilling the eligibility conditions is required to apply online on National Scholarship Portal (NSP) after initiation of application process and notice to be published on AICTE website.
- 2) The host institution where the candidate is studying, required to verify the online application.
- 3) Department of Technical Education (DTE) of respective State/ UT will verify these applications as second level of scrutiny.

### 7.0 CRITERIA OF SELECTION:

- 1) The selection of candidate will be carried out solely on the basis of merit of qualifying examination to peruse the Technical Degree course from any of the AICTE approved institutions i.e. in First year or Second year (through lateral entry only) on the basis of percentage of marks obtained in the 10+2/ equivalent examination.
- 2) State/ UT wise merit list will be prepared as per number of scholarships allotted in the point number 3.0 above.

### 8.0 METHODS OF RESOLVING TIES:

The procedure to be adopted for breaking ties (similar percentiles) shall be as under: -

- 1) **Percentage of Marks in 10<sup>th</sup> Examination:** In case qualifying examination percentile does not break ties, then higher percentage of marks in 10<sup>th</sup> examination will be ranked higher.
- 2) **Age:** In case 10<sup>th</sup> examination percentile does not break ties, then the candidate of elder age will be ranked higher.

### 9.0 RESERVATION:

- 1) As per Government of India norms.
- 2) If there is any vacant seat in any of the reserved category (SC/ ST/ OBC), the same will be transferred to the General Category.

### 10.0 RENEWALS:

- 1) The scholarship will be renewed for the next year of study on receipt of renewal through National Scholarship Portal by submitting marking certificate/ marksheet along with letter from the Head of the Institution.



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- 2) Student failing to get promoted to the next class/ level would forfeit the scholarship.

#### 11.0 TERMS AND CONDITIONS:

- 1) The gap period between the year of passing the qualifying examination and the session of admission in degree course should not be more than two years.
- 2) Applications will be invited once in a year through National e-Scholarship Portal of the Government of India.
- 3) If a student is in reserved category and also qualified in General Category merit list of scholarship, then she will be counted under the General Category.
- 4) Incomplete applications will be summarily rejected. Only verified online applications will be considered for the award of scholarship.
- 5) If a candidate failed/ drop out in subsequent year, she will not be eligible for further scholarship.
- 6) The grant of scholarship is subject to the condition that the student does not receive any financial assistance in shape of scholarship/any emoluments, salary, stipend etc. from any other source during her course of study in the Institute. In case of receipt of any financial assistance from any other sources, the scholarship shall be discontinued and the entire amount of scholarship will have to be refunded to AICTE by D/Draft drawn in favour of "Member Secretary, AICTE" payable at New Delhi.
- 7) Scheme will be implemented and monitored by the AICTE.
- 8) For converting Cumulative Grade Point Average (CGPA) to percentage, multiplying factor will be 9.5 i.e. to convert the CGPA into percentage;  $CGPA \times 9.5$  will give the percentage.
- 9) In case both CGPA & total marks are given in the mark sheet, total marks will be considered for determining percentage.
- 10) If grades are given like A1, A2, B1, B2 etc. in the mark sheet, first the grades will be converted into CGPA and then average CGPA will be calculated. This CGPA will be converted into percentage as given in point No. 8.
- 11) Provisional list of shortlisted candidates will be uploaded on the AICTE web portal. In case, candidate has any query about merit list of scholarship, they may raise their grievances within a month. No query regarding merit list will be entertained after one-month duration from the date of publishing of merit list on AICTE website.
- 12) Query regarding non-payment of the scholarship due to invalid/ wrong account number will be entertained only upto six months from the date of publishing of merit list on AICTE website.



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**Annexure A**

State-wise Distribution of No. of Scholarships in the Degree Course		
S. No.	State/ UT	No. of Scholarships
1	Andhra Pradesh	566
2	Bihar	52
3	Chandigarh (UT)	50
4	Chhattisgarh	62
5	Delhi (NCT)	50
6	Goa	50
7	Gujarat	219
8	Haryana	134
9	Himachal Pradesh	50
10	Jharkhand	50
11	Karnataka	398
12	Kerala	196
13	Madhya Pradesh	285
14	Maharashtra	553
15	Odisha	134
16	Puducherry (UT)	50
17	Punjab	124
18	Rajasthan	152
19	Tamil Nadu	800
20	Telangana	424
21	Uttar Pradesh	422
22	Uttarakhand	50
23	West Bengal	129
	<b>Total</b>	<b>5000</b>

S.No.	State/ UT	No. of Scholarships
1	Andaman and Nicobar Islands (UT)	<b>All Eligible Applicants</b>
2	Dadra and Nagar Haveli & Daman and Diu (UT)	
3	Jammu and Kashmir (UT)	
4	Ladakh (UT)	
5	Lakshadweep (UT)	
6	Arunachal Pradesh	
7	Assam	
8	Manipur	
9	Meghalaya	
10	Mizoram	
11	Nagaland	
12	Sikkim	
13	Tripura	

**Note:** State-wise distribution of scholarships is based upon proportionate share of allotted degree seats (in AICTE approved institutions) to that particular State/ UT with minimum 50 scholarships and maximum cap of 800 scholarships.



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